

IPAC CANADA 2025 INTERNATIONAL ATTENDEE SCHOLARSHIP

DEADLINE FOR APPLICATIONS: December 16, 2024

**APPLICATIONS MUST BE IN ENGLISH
APPLICATIONS MUST BE COMPLETE AND LEGIBLE**

**The application must be submitted on the template
provided.**

1.0 GOAL

To provide financial assistance to eligible infection prevention and control professionals resident in under-resourced nations (as referenced by <https://www.isi-web.org/low-and-middle-income-countries-and-regions>) in the form of a scholarship (the “scholarship”) to attend the Infection Prevention and Control Canada (IPAC Canada)/Prévention et CÔntrol des Infections Canada (PCI Canada) annual national conference. The 2025 conference will be held in Winnipeg, Manitoba (Canada), June 1-4, 2025).

1.2 OBJECTIVES:

- 1.2.1 To select from applications, those applicants who:
- Are currently employed as a healthcare provider with responsibilities in infection prevention and control.
 - Are eligible for financial assistance based on the criteria set out in Section 1.4 herein.
 - Have demonstrated they do not have the financial resources of support to attend an IPAC Canada conference.
 - Have not received funding from another IPAC Canada Scholarship, Bursary or Award (whether national or international) within the past five (5) years.

1.3 POLICY

- 1.3.1 The amount of five thousand dollars (\$5,000 CAD) will be set aside for the annual Scholarship by IPAC Canada and CloroxPro©.
- 1.3.2 The maximum amount granted to all recipient(s) (as defined below) per award year would be the equivalent of five thousand dollars (\$5000.00 CAD). Applicants will not necessarily receive the full amount.
- 1.3.3 The successful applicant will not receive a cash award in whole or in part.
- 1.3.4 The award will include registration for the entire conference, including pre-conference education sessions, economy air travel, and a maximum of five (5) nights’ accommodation, and meals provided by the conference. Additional meal or snack purchases are not eligible for reimbursement. In addition, the applicant will receive one complimentary ticket to the conference special event(s), not including sightseeing tours.
- 1.3.5 One complimentary IPAC Canada membership will be provided to a successful applicant.
- 1.3.6 Travel and accommodation arrangements will be discussed after the applicant confirms that they have received the appropriate passport and visa, if required, and attendance at the conference is possible. Fee associated with obtaining a passport and visa will not be reimbursed.

- 1.3.7 Applications must be submitted by the published date. Applications received after the deadline date will not be considered and will not be held for the next scholarship year.
- 1.3.8 Applications are to be submitted via email to info@ipac-canada. **No extension to the deadline date will be provided.**
- 1.3.9 Applicants will be advised by mid-January as to the status of their application.
- 1.3.10 All sections of the application template must be completed and all required/supporting documentation must be included. Completeness of applications will be a consideration. Applications must be legible, complete, and in English.
- 1.3.11 The criteria for eligibility (substantially in the form set out in the section “Criteria for Evaluating Eligibility”) will be applied to requests for funding.
- 1.3.12 All records of funding requests and awards will be kept by IPAC Canada for a period of seven (7) years.
- 1.3.13 The Board of IPAC Canada may decline to present an award in any year and award monies will be carried forward to the next year.
- 1.3.14 IPAC Canada will provide a confirmation letter to the winning candidate. No other communication will be provided on behalf of the candidate to any legal or government authority. Candidate is responsible for obtaining their passport and visa.
- 1.3.15 All travel, accommodation and registration arrangements are to be made through IPAC Canada. Scholarship winners will not be reimbursed for any travel arrangements made outside of IPAC Canada.
- 1.3.16 The winner will provide IPAC Canada with proof of a valid passport and visa before any travel arrangements are made by IPAC Canada.
- 1.3.17 Any disputes related to financial assistance should be presented in writing to the Executive Director of IPAC Canada. The Executive of IPAC Canada will investigate the dispute and will issue a full and final decision relating to such dispute. The decision of the Executive will be binding on the parties to the dispute.

1.4 CRITERIA FOR EVALUATING ELIGIBILITY

- 1.4.1 Applications must be in English, complete and legible.
- 1.4.2 Applications must be submitted no later than the published date. **Applications received after the deadline date will not be reviewed or held for the following year scholarship.**
- 1.4.3 Applicants must hold a national or international infection prevention and control association membership and provide proof of membership.
- 1.4.4 Using the established criteria set out below, the IPAC Canada Board of Directors, in its sole discretion, shall select the applicant(s) for funding from the applications, and will, at its discretion, determine the amount of funding to be made available. The funding will be distributed among as many applicants as can be reasonably assisted. The Board will have final authority in assigning values.
- 1.4.5 No member may receive assistance from any IPAC Canada award more than once in any five consecutive years.
- 1.4.6 The criteria will be reviewed annually by the IPAC Canada Board of Directors.

The application form provided must be completed in full and accompanied by mandatory documents. Details of professional experience and why the applicant should be chosen for the scholarship are imperative.