

<b>Position:</b>	<b>Cleared by ROs and classified by HRD/HQ</b>
<b>Position Title:</b>	<b>Team Lead - Infection, Prevention &amp; Control (IPC)</b>
<b>Grade:</b>	<b>P4</b>
<b>Unit/Team:</b>	
<b>Major Office:</b>	<b>WCO</b>
<b>Duty Station:</b>	<b>Multiple duty stations</b>
<b>Organization:</b>	<b>HQ/WHE WHO's Health Emergencies Programme</b>
<b>Nature of Position:</b>	
<b>CCOG Code:</b>	
<b>First Level Supervisor:</b>	<b>Health Operations Manager</b>
<b>Second Level Supervisor:</b>	<b>Incident Manager</b>

## **1. Background and Justification**

### **\* Purpose of the Position**

In the context of the WHO Health Emergencies Incident Management System (IMS), at the country level, the incumbent will provide technical support and guidance to the Ministry of Health and partners on strategic, organizational and operational aspects of a comprehensive Infection Prevention and Control (IPC) programme/activities at the country level. S/he will manage IPC activities, provide technical guidance to ensure alignment with the WHO recommended standards for IPC, monitor and ensure accountability of the implementation of the WHO IPC programme activities throughout the full cycle of incident management.

### **Objectives of the Programme and of the immediate Strategic Objective**

The mission of WHO's Health Emergencies Programme (The Programme) is to help countries, and to coordinator international action, to prevent, prepare for, detect, rapidly respond to, and recover from outbreaks and emergencies.

### **Organizational context (Describe the individual role of incumbent within the team, focusing on work environment within and outside the organization)**

Supervised by the Team lead and under the overall guidance of the Incident Manager and Head of the WHO Country office, and working closely with counterparts at the respective regional office and HQ, the incumbent will act as the incident management's technical lead for IPC. S/he will manage the IPC component of the incident management system, assessment, support the revision and update of the IPC measures and practices, and provide technical guidance to the Ministry of Health (MOH) and partners. S/he will establish and maintain good collaboration with partners, and synergize with the WHO deployed IPC staff, liaise with other units/teams within the country office, across the organization and partners for facilitating the development of a detailed work plan and budget for WHO operations.

The incumbent will be responsible for coordinating the implementation of the approved activities and



to ensure alignment of purpose between headquarters and the regional office on matters related to IPC. S/he will also be responsible for reporting, performance assessment and evaluation of the planned activities, for monitoring the availability and flow of financial resources and ensure proper communication with partners and as appropriate.

**Summary of Assigned Duties (Describe what the incumbent has to do to achieve main objectives; include main achievements expected):**

During deployment, the duty station may change, and duties may be modified, based upon the technical needs of the Programme.

1. Lead the development of infection prevention and control (IPC) core components for preparedness, response and recovery of outbreaks and health emergencies.
2. Provide technical guidance to national infection prevention and control IPC programme on preparedness and response to outbreaks and health emergencies.
3. Provide technical guidance to the national IPC programme on reducing healthcare associated infection, ensuring that IPC priorities and activities are managed effectively in compliance with WHO IPC guidelines.
4. Provide guidance and technical advice for the prevention of the spread of severe emerging infectious diseases through development, dissemination and evaluation of guidelines and implementation strategies.
5. Ensure restoration of safe basic health services and implementation of the minimum IPC measures.
6. Assess training needs, develop training materials and conduct and/or supervise IPC training for staff at district hospitals and health facilities according to the review of IPC measures.
7. Review the IPC measures implemented in the affected areas and advise on prevention of healthcare associated infections in healthcare settings. Co-develop and outline the implementation of a national IPC strategy in regards to measures pertaining to enhancement of Standard Precautions.
8. Report to MOH/WHO international incident management team on findings, and activities, and advise on effective and feasible IPC activities in areas affected by the incident.
9. Perform any other related incident-specific duties, as required by the functional supervisor.

**2. Recruitment Profile**

**Competencies: Generic**

**Describe the core, management or leadership competencies required - See WHO competency model - list in order of priority, commencing with the most important ones.**

1. Respecting and promoting individual and cultural differences.
2. Moving forward in a changing environment
3. Ensuring the effective use of resources
4. Teamwork
5. Communication

**Functional Knowledge and Skills**

**\* Describe the essential knowledge and the skills specific to the position**

- Proven knowledge and skills in infection prevention and control, rapid assessment techniques.
- Strong organizational and communication skills including ability to negotiate with national and international authorities and partners.
- Demonstrated ability to work effectively with colleagues at national and international levels.
- Strong ability to execute and manage national health programme.

**Education Qualifications****\* Essential**

Advanced University degree (Master's level or above) in nursing, medicine, microbiology, epidemiology, or public health from an accredited/recognized institute, with specialty training (certificate or diploma) in the area of IPC.

**Desirable**

Master's of Public Health or related field.

**Experience****\* Essential**

At least seven years of related experience in the field of IPC, at the national and international levels, in managing programmes to improve quality and safety of health services. Some experience with outbreaks and health emergencies in developing countries. Experience working with multiple partners in implementing IPC measures in low resource settings

**Desirable**

- Experience with evaluation of national IPC programmes in developing countries.
- Experience in WHO with an understanding of its mandate, goals and procedures an advantage, or experience in the UN system, health cluster partners or recognized humanitarian organizations.

**3. Use of Language Skills**

Excellent knowledge of English or French (depending on the country of assignment). Working knowledge of another WHO official language would be an asset.

**Other Skills (e.g. IT)**

Good computer skills in Microsoft Office, EPI Info, SPSS etc.