



## **CALL FOR APPLICATIONS IPAC CANADA MEMBERSHIP CORE COMMITTEE**

IPAC Canada is seeking one member of the Membership Core Committee. Responsibilities of the committee are in the development of communications, initiatives, and special projects as directed by the Board to maintain and increase the membership of IPAC Canada.

Appointed members meet electronically or by teleconference monthly to review issues with the Membership Core Committee, and may be consulted by e-mail or phone by the Chair or Administrative Assistant for urgent issues as they arise. The Membership Committee, comprised of Core Committee members and chapter representatives, meets in-person with the Chair of the Membership Core Committee at the time of the annual national education conference and via teleconference one to two times per year..

This is a volunteer position. There is no reimbursement or funding of travel or time. All conference calls will be at the expense of IPAC Canada.

### Qualifications:

- The applicant will have been a member of IPAC Canada for at least 3 years.
- Membership must be maintained in good standing during the term of this position.
- The applicant will have expertise in infection prevention and control, with a minimum of three years of experience.
- A CIC® designation is preferred but not mandatory.
- The applicant will have experience with working as a team member, with strong collaboration, communication and organizational abilities.
- The applicant has the time, personal commitment and support of their institution to serve IPAC Canada through this position.

### Term of Position

Members are appointed for a term of three years. An individual member may apply to serve one additional three-year renewal, after which there must be a minimum period of three years before that individual can apply again. Reappointment is at the discretion of the Chair of the Membership Core Committee and the Executive Director.

### APPLICATION MUST INCLUDE:

- A letter from applicant indicating they are applying to be a member of the Membership Core Committee. The letter will indicate the applicant's interest in the position and demonstrate suitability for the position.
- The letter must include an outline of professional expertise and IPAC Canada involvement, for example, service as an IPAC Canada Board Member, as a chapter executive member, as a chapter Membership Committee representative, as Chair of a Committee or Interest Group, and/or other Chapter involvement.
- A current curriculum vitae.
- A letter from the employer giving support to the candidate in the position.

Applications must be received no later than **August 17, 2018**

Applications to be forwarded to [info@ipac-canada.org](mailto:info@ipac-canada.org)

Subject Title: Application for Membership Core Committee

For additional information, contact:

Executive Director, IPAC Canada

Telephone: 1-866-999-7111

Email: [executivedirector@ipac-canada.org](mailto:executivedirector@ipac-canada.org)

**OR**

Jacqueline Hlagi RN BPN

Chair, Membership Core Committee

Telephone: 604-317-2488

Email: [jacqueline.hlagi@phsa.ca](mailto:jacqueline.hlagi@phsa.ca)