



**CALL FOR APPLICATIONS
REVIEW COMMITTEE FOR ENDORSEMENT OF BASIC EDUCATION COURSES
REQUIRES TWO MEMBERS (EXPERIENCED ICP)**

IPAC Canada is seeking the following Endorsement Review Committee member:

- Two (2) IPAC Canada members with more than three years of experience and the required expertise for a three year term commencing September 2, 2018.

IPAC Canada Policy 10.80 refers to the process for seeking and granting endorsement of Basic Education Courses for Infection Prevention and Control Professionals (ICPs). The purpose of the Endorsement Review Committee is to assess Basic Education Courses in Infection Prevention and Control (IPAC) for endorsement in accordance with IPAC Canada's Policy and Procedure, and to suggest changes to Policy and Procedure as necessary.

Members will participate in 2-4 meetings per year scheduled for reviews related to endorsement of education courses., requiring 4-8 hours per year plus any projects/initiatives as the committee deems necessary. Meetings will take place by conference call funded by IPAC Canada. The committee Chair reports to the IPAC Canada Board through the Executive Director. These are volunteer positions and IPAC Canada does not provide funding for travel, accommodation or conference registration.

Membership:

The volunteer Education Review Committee consists of the chairperson, a minimum of five IPAC Canada members and one IPAC Canada novice ICP member.

The Experienced ICP member must:

- Be an IPAC Canada member and remain in good standing for the term of the appointment;
- Preferably hold a current Certification in Infection Control (CIC);
- Have expertise in infection prevention and control, with a minimum of three years of experience;
- Have expertise or experience in teaching infection prevention and control in a structured academic setting, to infection control practitioners, or expertise or experience in curriculum design, or expertise or experience in development of instructional materials;
- Have experience in working as a team member, with strong collaboration, communication and organizational abilities;
- Have the time, personal commitment and support of their employer to serve IPAC Canada through this position.

Term of Office

The Experienced ICP is appointed for a term of three years. At the request of the Chair of the Endorsement Review Committee in consultation with the Executive Director, an individual member may renew for an additional three-year term, renewable one time, after which there must be a minimum period of three years before that individual can apply again.

APPLICATION MUST INCLUDE:

- A letter from the applicant expressing interest in the position and demonstrating suitability for the position.
- The letter must include an outline of professional expertise, education and teaching experience.
- A current curriculum vitae.
- A letter of support from the employer.

Applications must be received no later than **August 17, 2018**

Applications should be forwarded by email to info@ipac-canada.org with the subject line: Application – Endorsement Review Committee

For additional information:

Executive Director, IPAC Canada

executivedirector@ipac-canada.org ; 1-866-999-7111