



CALL FOR APPLICATIONS

WORKING GROUP FOR REVIEW OF TOOLKIT: “Infection Prevention and Control in Emergencies and Disasters Toolkit”

BACKGROUND: The titled toolkit was launched by the International Infection Control Council (I2C2) in 2007 and revised by IPAC Canada in 2014. The toolkit is now due for update through review and revision. A sample of the toolkit can be found at <https://ipac-canada.org/ipac-canada-products-2.php>. A copy of the entire toolkit will be provided to successful candidates.

IPAC Canada is seeking three members to participate on this Working Group with the original IPAC Canada authors of the toolkit (Sandra Callery, Pat Piaskowski, Candace Friedman).

Work on the revision will take place by conference call and email. It is expected that there will be 2-3 conference calls per month until launch of the new toolkit. No in-person meetings are planned at this time. This is a volunteer position. IPAC Canada will assume all the costs of conference calls. Work will commence in February 2019. A new toolkit is expected to be launched at the 2019 IPAC Canada/IFIC conference. A webinar after completion of the revision is also anticipated.

APPLICATION:

Applicants must possess the following qualifications and agree to the following terms:

- Must be a current (2018) member of IPAC Canada, having held membership for at least 5 years;
- Must have a minimum of 5 years of IP&C practice with demonstrated experience in managing infection prevention and control during an emergency or disaster situation in a healthcare facility;
- A CIC® is preferred but not mandatory.
- Demonstrated ability to write scientific materials such as publication of articles or other professional writing;
- Demonstrated ability to work as a member of a dedicated, motivated and diligent team (i.e. member or leader of a group where projects were completed within a defined timeframe);
- Demonstrated ability to meet deadlines outside of regular meetings for completion of work on assigned sections ensuring expert review of content as needed;
- Willingness to commit to approximately 5 months required as a member of the team and attend meetings as required;
- Must have the time, commitment and support of their facility to serve IPAC Canada through this position.

APPLICATION MUST INCLUDE:

- A letter from applicant expressing interest in the position, demonstrating suitability for the position, and addressing all the foregoing requirements;
- A curriculum vitae that includes details as to Infection Prevention and Control experience; including participation in initiatives within IPAC Canada or in an IPAC Canada chapter;
- A letter from employer acknowledging the candidate’s qualifications for the position and ensuring the employer’s support for this volunteer position.

Applications must be received no later than **January 4, 2019**.

Applications must be forwarded by email to info@ipac-canada.org. Application title: Emergencies & Disasters Toolkit Working Group

For additional information, contact the IPAC Canada Executive Director at executivedirector@ipac-canada.org or 1-866-999-7111.