



# GLEN HILL TERRACE

A DURHAM CHRISTIAN HOMES COMMUNITY

**Job Title:** IPAC Manager – Full Time  
**Facility:** Glen Hill Terrace – Long Term Care Home Whitby, ON

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## About Us:

Glen Hill Terrace is a vibrant and compassionate long-term care home located in Whitby, Ontario, proudly operating under the umbrella of Durham Christian Homes. As part of a faith-based, not-for-profit organization, we are deeply committed to delivering high-quality care that nurtures the physical, emotional, and spiritual well-being of the seniors we serve.

Our dedicated team works together in a respectful, inclusive, and person-centred environment where every resident is valued, and every staff member plays a meaningful role. At Glen Hill Terrace, we believe in fostering a workplace culture rooted in dignity, excellence, and compassion.

Join us in making a difference—where your work truly matters.

## General Description

The IPAC Manager is responsible and accountable for the overall function of the Infection Prevention and Control program within the home. The IPAC Manager will oversee the planning, development, implementation, coordination, and evaluation of home-level improvements in infection prevention and control and serve as a role model to promote the goals of the IPAC program. The IPAC Manager provides evaluation, leadership and facilitates the application of standards and best practices to improve resident outcomes, resident quality of life, staff working environment and prevent disease outbreaks in addition to managing the home Screeners and Supportive Care Aides.

## Primary Duties & Responsibilities include:

- Plan, coordinate direct and evaluate the infection prevention and control practices for the home.
- Assign, educate and direct staff regarding best practices and required tasks to meet standards and regulation.
- Liaises with Public Health on an ongoing basis.
- Participates in the planning of an infection surveillance program and leads the management of outbreaks in consultation with the local public health unit and the Administrator.
- Performs regular infection surveillance as required and develops the monthly surveillance report.
- Educates staff on the principles and practices of infection prevention and acts as a resource regarding infection prevention and control.
- Maintains current vaccination status information for all residents and staff, as may be required.
- Ensures the home is in compliance with the infection control guidelines mandated by the Fixing Long-Term Care Homes Act.

- Oversees the planning, development, delivery and implementation of all training/orientation for current and new employees in accordance with legislation and health care standards, and in consultation with the Education Lead.
- Regularly evaluates IPAC training programs to ensure the needs of the home are being met.
- Chairs the Infection Prevention and Control Committee.
- Co-chairs the Joint Occupational Health & Safety Committee and participates in the Quality Committee, PAC Committee, and other committees as assigned or required.
- Ensures sufficiency and appropriateness of Personal Protective Equipment.

**Qualifications:**

- Post-secondary degree (3 years) or post-secondary diploma (2 years) in health or social services;
- Education and experience in IPAC practices including infectious diseases, cleaning and disinfection, data collection and trend analysis, reporting protocols, outbreak management, asepsis, microbiology, adult education, epidemiology, and program management.
- LTC home operational experience considered an asset
- Must hold a certification in infection control from the Certification Board of Infection Control and Epidemiology.
- Effective communication skills and ability to work independently and collaboratively are essential.
- Must have initiative, good judgment and foster a positive work atmosphere.
- Employment will be conditional on being fully vaccinated having received both doses of a COVID-19 vaccine and a booster approved by Health Canada.
- Employment will be conditional on providing a current Vulnerable Sector Screening police check, current within 6 months from date of hire.

To submit a resume, please e-mail [careers@dchomes.ca](mailto:careers@dchomes.ca). Only those selected for an interview will be contacted. No phone calls please.

To learn more about Durham Christian Homes, we invite you to visit our website at:  
[www.dchomes.ca](http://www.dchomes.ca)