Employment Opportunity

Located an hour east of Toronto, the thriving Southeastern Ontario community of Northumberland County has a rich history of agricultural production, world-class manufacturing, and economic viability. As the upper tier of municipal government, we weave together seven diverse yet complementary municipalities.

Currently, we are looking to fill the following existing vacancy:

**Infection Prevention and Control Coordinator**
Permanent, Full-Time

Reporting to the Administrator of the Golden Plough Lodge, the Infection Prevention and Control (IPAC) Coordinator is responsible for providing oversight and leadership to the Infection, Prevention and Control (IPAC) program for the Long-Term Care Home program; implementing and conducting staff/resident surveillance activities according to the established criteria and evidence based research; managing outbreak investigations and implementing interventions to control the outbreak; performing final epidemiological outbreak analysis by providing consultation to all clinical and non-clinical areas on matters of IPAC; developing, implementing, monitoring and evaluating infection control programs; ensuring infection control measures are in place, including policies/procedures, surveillance education and infection control practices to be compliant with legislation and policy. The IPAC Coordinator will also advise on educational content to be provided to staff at orientation and through ongoing training with a primary focus on clinical practice.

**Duties & responsibilities:**
- Review and/or develop policies and procedures related to IPAC.
- Ensure compliance with MOH LTC IPAC Standards for long term care homes, based on the *Long-Term Care Homes Act*.
- Develop and provide educational materials and programming, specific to relevant infection prevention and control principles for all staff and residents.
- Conduct infection control risk assessments and preventative measures analyses.
- Design, implement, and analyse IPAC audits for all departments in the home.
- Maintain annual, department wide, education programming.
- Identify, report and manage all outbreaks in the home (including staff and resident outbreaks) and be responsible for the development/revision of the GPL’s Outbreak Plan.
- Perform ongoing evaluation of the IPAC program and practices. Regularly review IPAC policies and procedures in the home and revise as needed to reflect current best practices.
- Provide consultation to all departments and collaborate with stakeholders to identify, prevent, and mitigate potential patient safety risks in relation to infection prevention and control.
- Collaborate with Occupational Health and Safety staff to investigate and recommend appropriate actions, and steps, for management of any occurrences where a health care worker has been exposed or potentially exposed to an infectious agent.
- Works in collaboration with occupational health programs and the Joint Health and Safety Committee on relevant issues/programs (eg. workplace health policy, respiratory protection program, sharps injury prevention program, immunizations, etc).

- Chair an interdiciplinary IPAC Committee that will meet quarterly.
- Update and evaluate the program at least annually in accordance with evidence-based practices and, if there are none, in accordance with prevailing practices.

**Qualifications & skills:**
- Completion of a Bachelor of Science in Nursing or a Practical Nursing college diploma.
- A Registered Nurse (RN) or Registered Practical Nurse (RPN) in good standing with the College of Nurses of Ontario.
• Minimum of three (3) years’ experience in a leadership Nursing role, preferably in a long-term care home setting.
• Certification in Infection Control (CIC), through Infection Prevention and Control (IPAC) Canada, or certification through an accredited Community College or University program recognized by IPAC Canada, or current enrollment on a certified program.
• Knowledge of the Long-Term Care Homes Act. 79/10 s229
• Certification in Infection Control (CIC), through Infection Prevention and Control (IPAC) Canada, or certification through an accredited Community College or University program recognized by IPAC Canada, or current enrollment on a certified program.
• Proficiency in Microsoft Office Suite (Word, Outlook, Excel, and PowerPoint) and working knowledge of Point Click Care would be considered an asset.
• Strong teamwork, communication, and interpersonal skills required to collaborate with internal departments as well as external stakeholders and community partners (Public Health, Northumberland Hills Hospital, and the Local Health Integration Network).
• Ability to deal cooperatively and effectively with all levels of staff, unions/employee/client groups and ability to foster cooperative/collaborative working relationships.
• Ability to work outside regular business hours, including evenings, nights and weekends, as required.

As a condition of employment, the successful candidate will be required to submit documented results of TB testing, as per Public Health requirements. The successful candidate will also be required to submit proof of annual CPR recertification, and proof of a negative COVID-19 test completed within 7 days of the start date at the designated home. as well as participation in regular home testing requirements.

The successful candidate will be required to submit a satisfactory criminal background check, including a vulnerable sector screen, prior to the commencement of employment.

We thank all applicants for their interest, however, only those selected for an interview will be notified.

When emailing your application, please ensure your cover letter, résumé and any other supporting documents are submitted in one file (preferably MS Word (.docx) or Adobe (.pdf)).

We invite you to submit your application by 4:30pm on Friday, September 24, 2021 to:

Human Resources
County of Northumberland
555 Courthouse Road
Cobourg, ON K9A 5J6
Email: hr@northumberland.ca
Fax: 905-372-3046

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to accessibility@northumberland.ca or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

Personal information collected through the recruitment process will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act.