

Diversey – A Solenis Company
2025 National Education Conference Scholarship

Applications must be made online through

www.ipac-canada.org

DEADLINE FOR APPLICATIONS: January 31, 2025

Applicants are reminded that funding for educational events are often available from their professional bodies, employer professional development funds, and other sources.

1. GOAL

To provide financial assistance to eligible IPAC Canada members in the form of a scholarship to attend the 2025 Infection Prevention and Control Canada (IPAC Canada)/Prévention et Contrôle des Infections Canada (PCI Canada) annual national conference (the ‘conference’). The 2025 conference will be in-person in Winnipeg (In-person and Virtual, June 1-4, 2025).

2. OBJECTIVES

1) To select from the IPAC Canada membership, those applicants who:

a) **Have demonstrated leadership in projects/initiatives that improve infection prevention and control in their locale.**

- b) Are eligible for financial assistance based on the criteria set out in Section 1.4 herein.
- c) Have participated in the applicable local IPAC Canada Chapter (the “Chapter”).
- d) Have not received an award, scholarship or bursary through IPAC Canada within the past 5 years at the time of the application deadline.
- e) Have been members of IPAC Canada for 1 year at the time of the application deadline.
- f) Are an active Infection Prevention and Control Professional or allied IPAC support and will be employed in that role at the time of the conference.

3. POLICY

- 1) The maximum amount granted to each Recipient (as defined below) in 2025 is two thousand dollars (\$2,000) for in-person conference or five hundred dollars (\$600) for the virtual conference.
- 2) Expenses eligible for reimbursement are in-person registration fees, travel and accommodation, or virtual conference registration fees.
- 3) (2.1) The expenses eligible for reimbursement are:
 - a) Hotel (at the Conference rate) – to a maximum of three (3) nights, \$260 per night including all taxes (see conference rate at <https://ipac-canada.org/ipac-canada-annual-conference.php>)
 - b) Conference registration fee including taxes, not including special events (see registration fees at <https://ipac-canada.org/ipac-canada-annual-conference.php>)
 - c) Travel to the Conference (lowest possible airfare, train fare not exceeding the cost of the lowest possible airfare, or .62 cents/km car allowance per car to an amount not exceeding the cost of lowest possible airfare or train fare), plus taxes. Taxi or Shuttle to/from airport to venue. Agency fees, seat selection fees, change fees, and excess baggage charges are not reimbursed.
 - d) Meals, snacks and liquor will not be reimbursed.
- 4) Applications must be submitted by January 31st of each year. **No extension to the deadline date will be provided.**
- 5) Applications are to be submitted online via a link through <https://ipac-canada.org/diversely-scholarship> . No other format will be accepted.
- 6) The criteria for eligibility, as set out in the section “Criteria for Evaluating Eligibility”, will be applied to requests for funding.
- 7) All records of funding requests and awards will be kept by the Membership Services Office for a period of seven (7) years.

- 8) Any disputes related to financial assistance should be presented in writing to the Executive Director of IPAC Canada. The Executive Director will investigate the dispute and will issue a decision relating to such dispute. A second appeal may be made to the Executive Board of IPAC Canada through the Executive Director. The decision of the Executive Board will be binding on the parties to the dispute.
- 9) Current IPAC Canada Board members are not eligible for funding.
- 10) Completion of the application online is evidence that the applicant agrees to have their name and a summary of the project/initiative published in a format to be decided at a later time.

4. CRITERIA FOR EVALUATING ELIGIBILITY

- 1) Applications must be submitted online by January 31st of each year. **No extension to the deadline date will be provided.**
- 2) Both Forms 32A and 32B must be completed and uploaded to the online application.
- 3) All sections of the online application must be completed and all required/supporting documentation must be attached. Pdf documents are preferred. Applicants must ensure that all documents are attached to the application. **Completeness of applications will be a consideration. If there are any issues with the online submission, please contact IPAC Canada at info@ipac-canada.org or 1-866-999-7111.**
- 4) The IPAC Canada Board, in its sole discretion, shall select the award recipients from the applicants, and will, at its discretion, determine the amount of funding to be made available.
- 5) The Board will provide financial assistance to applicants in each of three categories: Novice (less than 2 years of IPAC experience), Intermediate (2-5 years of IPAC experience), or Advanced (more than 5 years of IPAC experience).
- 6) The Board will seek a geographically diverse list of award winners.
- 7) No member may receive any award, scholarship or bursary from IPAC Canada more than once in any five consecutive years at the time of the application deadline.
- 8) The criteria will be reviewed annually by the IPAC Canada Board.