

December 5, 2019

MEMORANDUM TO: IPAC Canada Chapter Presidents  
FROM: Jennifer Happe, IPAC Canada Membership Director  
RE: MEMBERSHIP FEE INCREASE

---

At its recent meeting, the Board of Directors of IPAC Canada authorized a 4% increase in membership fees, effective January 1, 2020. Historically, the Board has reviewed membership fees every two years, and increased at 2% or 4% levels, at the request of membership (Annual General Meeting, June 2, 2011). These regular, small increases keep fees for membership in IPAC Canada reasonable while supporting the growing benefits and advocacy on behalf of membership.

Effective January 1, 2020, membership fees will be:  
(GST/HST not charged on membership fees)

Individual Membership	\$223.00
Institutional Membership (First Representative)	\$311.00
Institutional Membership (Additional Representatives, each)	\$135.00
Student	\$135.00
Retired	\$135.00
Corporate Membership	\$2,700.00

**DEFINITIONS:**

**Individual/Active/Professional:** Individuals occupationally or professionally involved in the practice of Infection Prevention and Control and/or Epidemiology. May vote, hold office and serve on committees. This category also includes Industry/Business members who are directly responsible for products and services related to Infection Prevention and Control.

**Institutional:** Employees of health care related institutions or agencies interested in fostering the purposes and objectives of the Association. Members must be at the same physical site. Representatives receive the same benefits as Active members. Membership will stay with the person for the remainder of the membership year unless they otherwise agree to transfer membership to another representative of the Institution.

**Student** – Registration must be accompanied by a letter of attestation from the teaching institution that the applicant is a full time student in a field related to Infection Prevention and Control. In addition, the employer must provide a letter of attestation that the attendee is a full time student working to a maximum of half time equivalent (.5 FTE). Student fees do not apply to part-time studies. Students enrolled in the IPAC Canada Online Novice Infection Control Course and students currently enrolled in IPAC Canada endorsed programs are eligible for student fees, unless already registered as an IPAC Canada member. This is a non-voting membership. Students may participate on committees but may not vote nor hold office.

**Retired** – Retired and no longer working full time in Infection Prevention and Control. This is a non-voting membership. Retirees in this category may participate on committees but may not vote nor hold office. Retirees wishing to actively participate in chapter executive roles must be Individual members.

**Corporate Membership:** Companies/corporations/agencies which support the objectives of IPAC Canada and provide additional support to IPAC Canada. The company is the member of IPAC Canada. Corporate Members are non-voting members and may not hold elected office. See <http://www.ipac-canada.org> for more information on Corporate Membership. Individual representatives (members) of the Corporate Member may apply for Active/Professional Membership.

#### **MEMBERSHIP DISCOUNTS:**

**First Time Individual Member** -Persons who have never belonged to IPAC Canada in the past can join at the reduced rate of \$135.00 for their first year of Individual membership. Regular Individual Membership fees will apply upon renewal.

**First Time Certification** – Any IPAC Canada member who becomes **newly CIC® certified** during the 2020 calendar year will receive a \$50 discount on their 2021 membership fees. (If your employer remits your membership fees, the credit will be issued to them). Members eligible for this discount will be notified by the Membership Services Office, pending confirmation of successful first-time certification by CBIC.

#### **CHAPTER MEMBER FEES:**

The chapter portion of membership fees will increase to \$32.00 per member, effective January 1, 2020.

#### **FUTURE BOARD DISCUSSIONS:**

The Board of Directors is reviewing the implications of a new Group membership category to replace Institutional membership. Changes to membership categories, if any, will be shared with membership at the time of the annual Education Conference in May 2020. Changes, if any, will not take effect until 2021.

Please extend greetings and best wishes to your members from the Board of Directors of IPAC Canada. We wish all of you a joyous holiday season and personal and professional success in 2020.

Jennifer Happe BSc MSc  
IPAC Canada Membership Director

c/o IPAC Canada – [info@ipac-canada.org](mailto:info@ipac-canada.org)