Dear Exhibitor

CENTRAL DISPLAY LTD. is pleased to be the official show contractor for:

IPAC Canada 2020 Conference
May 3 – 5, 2020
RBC Convention Centre

Show rentals supplied:

10’ x 10’ Flame Resistant Draped Booth
8’ high Back Wall
3’ high Side Arms
Comes with: 1 – 6’ Decorated Table
2 – Folding Chairs
1 – Waste Basket

* The event space is NOT carpeted. Carpet can be ordered on page 3 of the package.

**Electrical Services MUST be ordered through RBC Convention Centre if required

Any additional rentals and/or services required can be ordered by using the forms found in this exhibitor package.

PLEASE NOTE: There is a substantial discount for advanced orders that are pre-paid and received seven days prior to the show. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item, and show site delivery delays.

Exhibiting in a tradeshow can be quite complex. Please do not hesitate to contact our office if you have any inquiries.

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PAYMENT POLICY

Central Display Ltd. requires payment in full at the time services are ordered. Further, Central Display Ltd. requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.

Discount Pricing: To qualify for discount pricing, orders must be received with payment 7 business days prior to show.

Method of Payment: Central Display Ltd. accepts American Express, MasterCard, Visa, and cheque. Purchase orders are not considered payment. Exhibitors will be charged a $25.00 fee for NSF cheques.

Adjustments & Cancellations: No adjustments will be made to invoices after the close of the show. Please refer to the individual forms for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or Central Display Ltd. set up costs or expenses. A minimum non-refundable deposit of $25.00 will be applied toward the invoice, unless there is a cancellation of your order.

If you have any questions regarding our payment policy please Call Central Display Ltd. at 204-237-3367 or visit the Central Display Ltd. Service Desk at the show.

Please complete the information and return payment in full With this form and your orders. You may choose to pay by credit card or cheque, however, we require your credit card authorization to be on file with Central Display Ltd.

You agree to late fees of up to 1.5% per month on any balance Not paid at the conclusion of the event or balance left without appropriate credit card on file.

For your convenience, we will use this authorization to charge Your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

EMAIL COMPLETED FORMS TO: info@centraldisplay.ca
OR FAX: 204-235-1063

(IPAC Canada 2020 Conference)
# DRAPE, CARPET, DISPLAY PANELS, STAGES
## RENTAL ORDER FORM

**UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4**  
Phone: (204) 237-3367  Fax: (204) 235-1063  Email: info@centraldisplay.ca

For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week’s duration.

<table>
<thead>
<tr>
<th>SHOW</th>
<th>IPAC Canada 2020 Conference</th>
<th>DATE</th>
<th>LOCATION</th>
<th>RBC Convention Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>QTY</td>
<td>DESCRIPTION</td>
<td>PRE-SHOW</td>
<td>LATE ORDER</td>
<td>TOTAL AMOUNT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>DISCOUNT</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### DRAPES

| 3' Charcoal / Blue / Black / Red / Dove/Beige | $7.00 | $8.40 |
| 8' Charcoal / Blue / Black / Red / Dove/Beige | $8.00 | $9.60 |
| 12' Black / Silver                           | $10.00 | $12.00 |

**NOTE:** All prices include rental and labour for set-up and take down.

### CARPET

*carpet requirements over 300 sq ft are considered bulk area*

| 10' x 10' Installed (colour choice below) | $150.00 | $180.00 |
| 10' x 20' Installed (colour choice below) | $285.00 | $342.00 |
| 10' x 30' Installed (colour choice below) | $420.00 | $504.00 |

**Carpet damaged by oil, cuts or other means - surcharge will apply**

- Bulk Areas per sq ft (colour choice below) | $1.50 | $1.80 |

### DISPLAY PANELS ON LEGS

- Pegboard 4' x 8' Hooks not included: $85.00 | $102.00
- Bulletin Board 4' x 8' Thumbtack only: $85.00 | $102.00

**Please indicate for above □ Horizontal □ Vertical**

| 4' x 3' Velcro poster board 78" high | $75.00 | $90.00 |
| 4' x 6' Velcro poster board 78" high | $100.00 | $120.00 |
| 4' x 9' Velcro poster board 78" high | $125.00 | $150.00 |

### STAGING / RAMPS

- Staging - Fashion Ramps - 4' X 8': $120.00 | $144.00
- Stairs - 16”/20”/30”/40” High: $85.00 | $102.00

---

**TOTAL**

**SUB-TOTAL**

**PROV SALES TAX 7%**

**G.S.T. 5%**

**TOTAL CDN $**

---

**DAMAGED INVENTORY:** Rentals damaged onsite will be charged at replacement value to the credit card on file.

**CANCELLATION / EXCHANGE POLICY:** Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

**COMPANY**

**BOOTH #**

If known

---

### STAGING / RAMPS

- 4' x 8' Stage shown - 20", 30" & 40" high

**Peg Board - Vertical**

**Velcro Poster Board (grey & black side)**

- 4' x 3'
- 4' x 6'
- 4' x 9'

**Velcro Poster Board (grey & black side)**

**Bulletin Board**

**Peg Board - Horizontal**
# TABLE RENTAL ORDER FORM

**SHOW** | **IPAC Canada 2020 Conference** | **DATE** | **May 3 - 5, 2020** | **LOCATION** | **RBC Convention Centre**
---|---|---|---|---|---

<table>
<thead>
<tr>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>PRE-SHOW DISCOUNT</th>
<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
</table>

### DECORATED TABLES - 30” High, 24” Wide, White Tops Only

| 8’ Decorated (3 sides) (colour choice below) | $95.00 | $114.00 |
| 6’ Decorated (3 sides) (colour choice below) | $90.00 | $108.00 |
| 4’ Decorated (4 sides) (colour choice below) | $85.00 | $102.00 |

- □ Blue
- □ Red
- □ Black
- □ Silver
- □ Beige

<table>
<thead>
<tr>
<th>QTY</th>
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<th>TOTAL AMOUNT</th>
</tr>
</thead>
</table>

### TABLES

| 6’ Decorated table (red shown) | 4’ Decorated table (silver shown) | Cruiser table 40” high | Spandex Cover |
| 6’ Decorated table (blue shown) | pedestal table 30” high | Round Coffee Table 18” high |

### Undecorated

| 8’ | $60.00 | $72.00 |
| 6’ | $60.00 | $72.00 |
| 4’ | $60.00 | $72.00 |

### 40” High Tables (3 sides) Black Only

<table>
<thead>
<tr>
<th>□ 8’</th>
<th>□ 6’</th>
<th>□ 4’</th>
</tr>
</thead>
</table>

<table>
<thead>
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<th>QTY</th>
<th>DESCRIPTION</th>
<th>PRE-SHOW DISCOUNT</th>
<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
</table>

| Table Skirt (skirt 4th side) | $45.00 | $54.00 |
| Decorated Table Risers 6’ Deep - 10” Wide - 10” High | $35.00 | $42.00 |

### SUB-TOTAL

- PROV SALES TAX 7% $ |
- G.S.T. 5% $ |
- TOTAL CDN $ |

---

**COMPANY** ____________________________ **BOOTH #** ____________________________ **If known**

---

**DAMAGED INVENTORY:** Rentals damaged onsite will be charged at replacement value to the credit card on file.

**CANCELLATION / EXCHANGE POLICY:** Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

---

**All prices include rental and labour for set-up and take down.**

---

**ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T**

---

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca
# CHAIRS/STOOLS RENTAL ORDER FORM

**CENTRAL DISPLAY USE ONLY**

**UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4**

Phone: (204) 237-3367  Fax: (204) 235-1063  Email: info@centraldisplay.ca

---

**For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week’s duration.**

---

### IPAC Canada 2020 Conference

**DATE:** May 3 - 5, 2020  
**LOCATION:** RBC Convention Centre

<table>
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<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
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<tbody>
<tr>
<td><strong>CHAIRS</strong></td>
<td>Deluxe Armchair</td>
<td></td>
<td>$ 55.00</td>
<td>$ 66.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Padded Banquet Chair - no arms</td>
<td></td>
<td>$ 50.00</td>
<td>$ 60.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Office Armchair</td>
<td></td>
<td>$ 40.00</td>
<td>$ 48.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Folding Chair</td>
<td></td>
<td>$ 25.00</td>
<td>$ 30.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Deluxe Stool - Highback Pneumatic</em></td>
<td></td>
<td>$ 90.00</td>
<td>$ 108.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Stools - Highback Manual</em></td>
<td></td>
<td>$ 75.00</td>
<td>$ 90.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bar Stool</td>
<td></td>
<td>$ 75.00</td>
<td>$ 90.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>White Adjustable Stool - Pneumatic</td>
<td></td>
<td>$ 105.00</td>
<td>$ 126.00</td>
<td></td>
</tr>
</tbody>
</table>

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All prices include rental and labour for set-up and take down.

---

**DAMAGED INVENTORY:** Rentals damaged onsite will be charged at replacement value to the credit card on file.

**CANCELLATION / EXCHANGE POLICY:** Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

---

**COMPANY ________________________________**  
**BOOTH # _____________________________**  
*If known*

---

**SUB-TOTAL:**

**PROV SALES TAX 7%:**

**G.S.T. 5%:**

**TOTAL CDN $**
LOUNGE FURNITURE

For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week’s duration.

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

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<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Black Leather Couch</td>
<td>$350.00</td>
<td>$420.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Black Leather Loveseat</td>
<td>$300.00</td>
<td>$360.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Black Leather Armchair</td>
<td>$200.00</td>
<td>$240.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Leather Tub Chair</td>
<td>$150.00</td>
<td>$180.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>White Leather Couch</td>
<td>$425.00</td>
<td>$510.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>White Leather Loveseat</td>
<td>$350.00</td>
<td>$420.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>White Leather Chair</td>
<td>$250.00</td>
<td>$300.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Wood/Metal Coffee Table</td>
<td>$110.00</td>
<td>$132.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wood/Metal End Tables</td>
<td>$90.00</td>
<td>$108.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>White Coffee Table</td>
<td>$110.00</td>
<td>$132.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>White End Table</td>
<td>$90.00</td>
<td>$108.00</td>
<td></td>
</tr>
</tbody>
</table>

| SUB-TOTAL | $        |
| PROV SALES TAX   | 7% $    |
| G.S.T.          | 5% $    |
| TOTAL          | CDN $  |

All prices include rental and labour for set-up and take down.

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.
CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

COMPANY ___________________________ BOOTH # _________________________

If known
# MISCELLANEOUS RENTAL ORDER FORM

**UNIT #7 - 850 MARION ST. WINNIPEG, MB CANADA R2J 0K4**  
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centralsdisplay.ca

For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week’s duration.

<table>
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<tr>
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<th>PRE-SHOW DISCOUNT</th>
<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MISCELLANEOUS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Chrome Stanchion Incl Velour Rope</td>
<td>$ 35.00</td>
<td>$ 42.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Easel</td>
<td>$ 30.00</td>
<td>$ 36.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Garment Racks - Inc 20 Hangers</td>
<td>$ 50.00</td>
<td>$ 60.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bag Rack</td>
<td>$ 70.00</td>
<td>$ 84.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sign Holder - Chrome 22” x 28”</td>
<td>$ 45.00</td>
<td>$ 54.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Literature Stand</td>
<td>$ 90.00</td>
<td>$ 108.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Gridwall - 2’ x 7’ chrome</td>
<td>$ 40.00</td>
<td>$ 48.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Velcro Mount Brochure Holder</td>
<td>$ 25.00</td>
<td>$ 30.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Waste Basket</td>
<td>$ 20.00</td>
<td>$ 24.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MISCELLANEOUS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Draw Drum</td>
<td>$ 45.00</td>
<td>$ 54.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ballot Box</td>
<td>$ 40.00</td>
<td>$ 48.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3’ Silk Plants</td>
<td>$ 45.00</td>
<td>$ 54.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>150 Watt Flood lights Inc Hardware</td>
<td>$ 30.00</td>
<td>$ 36.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>300 Watt Halogen Lights Inc Hardware</td>
<td>$ 40.00</td>
<td>$ 48.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 Sided Carpet Tape (2”W x 33m)</td>
<td>$ 25.00</td>
<td>$ 25.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Single Sided Floor Tape (2”W x 55m)</td>
<td>$ 20.00</td>
<td>$ 20.00</td>
<td></td>
</tr>
</tbody>
</table>

All prices include rental and labour for set-up and take down.  

**ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T**

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.  
CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

| SUB-TOTAL | $ |
| PROV SALES TAX | 7% |
| G.S.T. | 5% |
| TOTAL | CDN $ |

All prices include rental and labour for set-up and take down.

**COMPANY**  
**BOOTH #**  
If known

**SHOW**  
**IPAC Canada 2020 Conference**  
**DATE** May 3 - 5, 2020  
**LOCATION** RBC Convention Centre

**TV SIZES & PRICING - Contact Office**

Chrome Stanchion Incl Velour Rope  
Garment Rack - Inc 20 Hangers  
Sign Holder - Chrome 22” x 28”  
Literature Stand  
Gridwall - 2’ x 7’ chrome

Easel  
Bag Rack  
Silk Plant  
Waste Basket  
Ballot Box

Chrome Stanchions with Velour Rope  
Varying TV’s/Monitor Call for list & pricing

150W 8’ Flood Light  
200 Watt Halogen Light

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**Description**

- Chrome Stanchion Incl Velour Rope
- Easel
- Garment Racks - Inc 20 Hangers
- Bag Rack
- Sign Holder - Chrome 22” x 28”
- Literature Stand
- Gridwall - 2’ x 7’ chrome
- Velcro Mount Brochure Holder
- Waste Basket
- Draw Drum
- Ballot Box
- 3’ Silk Plants
- 150 Watt Flood lights Inc Hardware
- 300 Watt Halogen Lights Inc Hardware
- 2 Sided Carpet Tape (2”W x 33m)
- Single Sided Floor Tape (2”W x 55m)
- Various TV’s/Monitor Call for list & pricing

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**Additional Information**

- Various TV sizes and prices available. Contact the office for details.
- Garment Rack - Included with 20 hangers.
- Sign Holder - Chrome 22” x 28”
- Literature Stand - Available in multiple sizes.
- Gridwall - Showing 2 - 2’ x 7’ chrome
- Chrome Stanchions - With or without Velour Rope.
- Easel - Available in multiple colors.
- Bag Rack - With and without Velour Rope.
- Silk Plant - Various sizes and types.
- Waste Basket
- Ballot Box
- Draw Drum
- Various lighting options available.

**Additional Notes**

- All orders must be prepaid in full, including Manitoba Sales Tax & G.S.T.
- Sub-total, Provinicial Sales Tax, G.S.T., and total amounts calculated.
- Damaged inventory rentals will be charged at replacement value to the credit card on file.
- Cancellation or exchange policy: Items cancelled or exchanged prior to show start will be refunded at 50% of the original cost.
DISPLAY BOOTH RENTAL ORDER FORM

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

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SHOW | IPAC Canada 2020 Conference | DATE | May 3 - 5, 2020 | LOCATION | RBC Convention Centre

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DISPLAYS - OCTANORM BOOTHs

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<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
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<tbody>
<tr>
<td>3m - Model 100 - Black Fabric</td>
<td></td>
<td>$900.00</td>
<td>$1,080.00</td>
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<td></td>
</tr>
<tr>
<td>6m - Model 200 - Black Fabric</td>
<td></td>
<td>$1,250.00</td>
<td>$1,500.00</td>
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<tr>
<td>Pop-up Display - Fabric - 8'X8' OR 8'X10'</td>
<td></td>
<td>$500.00</td>
<td>$600.00</td>
<td></td>
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</tr>
<tr>
<td>Table Top Display</td>
<td></td>
<td>$175.00</td>
<td>$210.00</td>
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COUNTERS - 1/2m x 1m x 1m

<table>
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<tr>
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<th>QTY</th>
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<th>PRE-SHOW DISCOUNT</th>
<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
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<tbody>
<tr>
<td>□ Black</td>
<td></td>
<td>$195.00</td>
<td>$234.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ White</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ Sliding doors</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>□ No Sliding doors</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First shelf free upon request</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional shelf</td>
<td></td>
<td>$25.00</td>
<td>$30.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

JEWELLERY CASES - with lights

<table>
<thead>
<tr>
<th></th>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>PRE-SHOW DISCOUNT</th>
<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/2m x 1m x 1m</td>
<td></td>
<td>$180.00</td>
<td>$216.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/2m x 1m x 1m (shown)</td>
<td></td>
<td>$270.00</td>
<td>$324.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/2m x 1m x 1m</td>
<td></td>
<td>$300.00</td>
<td>$360.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ACCESSORIES - cost per meter

<table>
<thead>
<tr>
<th></th>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>PRE-SHOW DISCOUNT</th>
<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Octanorm Slatwall - 1m</td>
<td></td>
<td>$60.00</td>
<td>$72.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Octanorm Lights</td>
<td></td>
<td>$30.00</td>
<td>$36.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Velcro - 1m</td>
<td></td>
<td>$6.00</td>
<td>$7.20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OCTANORM HEADER SIGNS - Block letters on White Sintra

<table>
<thead>
<tr>
<th></th>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>PRE-SHOW DISCOUNT</th>
<th>LATE ORDER</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model 100 - 3m</td>
<td></td>
<td>$225.00</td>
<td>$270.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Model 200 - 6m</td>
<td></td>
<td>$430.00</td>
<td>$516.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All display panels are velcro receptive only.

All prices include rental and labour for set-up and take down

SUB-TOTAL CDN $ __________
PROV SALES TAX 7% CDN $ __________
G.S.T. 5% CDN $ __________
TOTAL CDN $ __________

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.
CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

COMPANY ___________________________________________ BOOTH # _________
If known
EXHIBIT INSTALLATION SERVICES

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week’s duration.

SHOW: IPAC Canada 2020 Conference
DATE: May 3 - 5, 2020
VENUE: RBC Convention Centre

Should you require labour services for your booth/exhibit, please complete this form along with the PAYMENT & CREDIT CARD AUTHORIZATION FORM and return both with payment seven (7) days prior to show dates to our office.

Company ________________________________ Booth # ____________________ If known

LABOUR RATES

MINIMUM FOUR (4) HOURS PER STAFF - PER SHIFT

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of Staff</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Min. 4 hrs./staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>_______</td>
<td>___________</td>
<td>_____________</td>
<td>x _________ = __________</td>
<td>@ $_________ = $_________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>_______</td>
<td>___________</td>
<td>_____________</td>
<td>x _________ = __________</td>
<td>@ $_________ = $_________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>_______</td>
<td>___________</td>
<td>_____________</td>
<td>x _________ = __________</td>
<td>@ $_________ = $_________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>_______</td>
<td>___________</td>
<td>_____________</td>
<td>x _________ = __________</td>
<td>@ $_________ = $_________</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PLEASE NOTE: All custom exhibits must come with set-up instructions/diagrams and display-specific tools. Please indicate if special tools are required, as well as type of display (Octanorm, rotor lock, etc.)

PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM.
PST EXEMPT. GST APPLICABLE ONLY.

SPECIAL INSTRUCTIONS:

**IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, PLEASE CONTACT OUR OFFICE**

EMAIL COMPLETED FORMS TO: info@centraldisplay.ca OR FAX: 204-235-1063
# JANITORIAL ORDER FORM

**SHOW:** IPAC Canada 2020 Conference  
**DATE:** May 3 - 5, 2020  
**VENUE:** RBC Convention Centre

Should you require janitorial services for your booth/exhibit, please complete this form along with the PAYMENT & CREDIT CARD AUTHORIZATION FORM and return both with payment seven (7) days prior to show dates to our office.

Company ___________________________  
Booth # ____________________________  

If known

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**Daily Janitorial Services**

Please supply my exhibit/booth with daily janitorial services for the duration of the show. This service includes vacuuming and emptying Waste baskets prior to each show day.

**BOOTH SIZE** _______ X _______ = _______ X .35 CENTS PER SQ.FT. = _________

X _______ DAYS = _________

3 DAYS (INCLUDES PRE-SHOW CLEANING)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUB-TOTAL</td>
<td>$</td>
</tr>
<tr>
<td>PROV SALES TAX (7%)</td>
<td>$</td>
</tr>
<tr>
<td>G.S.T. (5%)</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL CDN</strong></td>
<td>$</td>
</tr>
</tbody>
</table>

PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM.

PST EXEMPT. GST APPLICABLE ONLY.

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**SPECIAL INSTRUCTIONS:**

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

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**IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, PLEASE CONTACT OUR OFFICE**

EMAIL COMPLETED FORMS TO: info@centraldisplay.ca OR FAX: 204-235-1063
INBOUND MATERIAL HANDLING FORM

Show:  IPAC Canada 2020 Conference  Location:  RBC Convention Centre  Booth Number(s):  

Company: ____________________________________________  Your P.O.: ___________  Name: ______________________________________
Address: ________________________________________________________________________________________________________  Title: _____________________________________________
City, Prov/State: ________________________________  Postal/Zip Code: ___________________  Tel: ( ) ___________________________

SERVICE INCLUDES:

1. Receiving and advance storage of your display material at the Central Display warehouse up to 21 days prior to event.
2. Transport of your display material to show site and delivery of material, crates and boxes directly to your booth.
3. Removal and storage of empty boxes and crates during show.
4. Return of empty boxes and crates to your booth following the show.

<table>
<thead>
<tr>
<th># of Cartons:</th>
<th># of Crates:</th>
<th># of Pallets:</th>
<th>Total # of pieces:</th>
<th>Total Weight of Shipment:</th>
</tr>
</thead>
</table>

For pre-show order discount, your order must be received by us 7 business days prior to show date.

PRE-SHOW ORDERS  Min charge $180.00

Shipment total weight (300 lb min charge) __________ /100 = _______ X $60.00 = ______________

LATE ORDER  Min charge $216.00

Shipment total weight (300 lb min charge) __________ /100 = _______ X $72.00 = ______________

When recording weight, you must round up to the next one hundred (100) pounds, ie. 335 lbs = 400 lbs.

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Shipments arriving from different carriers and / or on different dates and times will be billed individually. Dimensional or cubic weight will be charged where applicable. Rates are based on incoming weight.

All inbound shipments must be received NO LATER THAN WEDNESDAY APRIL 29, 2020.

If you wish to handle your outbound freight yourself at event close, outbound shipments can be picked up on site by your freight carrier between 2:30 pm 4:00 pm on Tuesday May 5, 2020. If this is not convenient for you or your carrier, we offer Outbound Material Handling service in conjunction with our Inbound Material Handling (See Outbound Material Handling form).

[All orders must be received 7 days prior to set-up to qualify for pre-show discount. Uncrated or loose materials may be subject to a 20% palleting charge. Central Display Ltd., must be notified 14 days in advance of any individual piece that exceeds 5000 lbs or 87” high or requires special handling or equipment, additional charges may apply. Central Display Ltd., reserves the right to deem which items required special handling or equipment and assess charges accordingly. The above rates apply to shipments received between the hours of 9:00 am - 4:00 pm Monday to Friday excluding holidays. Should shipments be received at times other than these, the late order rates will apply.

Central Display Ltd., will be responsible for damage caused by them to crated shipments while handling shipments and will not be held responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Central Display Ltd. The condition, count and contents of the materials found in the booths at time of actual removal will be final and binding and the right is reserved to alter exhibitor’s bill of lading to reflect actual condition, count and contents found. Central Display Ltd., will not be responsible for failure or delay in performing service when delay is caused by strike, labor stoppage or any other cause unavoidable or beyond their control. The liability of Central Display Ltd., is hereby limited to $0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

CENTRAL DISPLAY LTD. WILL NOT RECEIVE COLLECT SHIPMENTS.

PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM. PST EXEMPT. GST APPLICABLE ONLY.

OUR SHIPPING ADDRESS IS:
CENTRAL DISPLAY LTD.
#7 - 850 MARION STREET
WINNIPEG, MANITOBA  R2J OK4
Ph: 204 - 237-3367
Fax: 204-235-1063
Email: info@centraldisplay.ca
RECEIVING HRS.  MON.-FRI.
9:00 AM – 4:00 PM

EMAIL COMPLETED FORMS TO: info@centraldisplay.ca OR FAX: 204-235-1063
OUTBOUND MATERIAL HANDLING FORM

Show:  IPAC Canada 2020 Conference  Location:  RBC Convention Centre  Booth Number(s):  
Company: ____________________________________________  Your P.O.: ___________  Name:______________________________________________________________
Address: _____________________________________________________________  Title: _____________________________________________
City, Prov/State: ________________________________ Postal/Zip Code: ___________________  Tel: (            ) ___________________________

SERVICE INCLUDES:
1. Removal of display material from the show floor.
2. Transport of your display material to the Central Display warehouse.
3. Storage for up to (5) days upon which time Central Display reserves the right to charge for storage OR ship out your material "collect" via a carrier of our choice.

This service is not to be confused with the freight cost to transport your exhibit material from the event.

<table>
<thead>
<tr>
<th># of Cartons:</th>
<th># of Crates:</th>
<th># of Pallets:</th>
<th>Total # of pieces:</th>
<th>Total Weight of Shipment:</th>
</tr>
</thead>
</table>

RATE Min charge $165.00 $55.00 per 100 lbs

Shipment total weight (300 lb minimum charge) _________ /100 = _______ X $55.00 = __________

When recording weight, you must round up to the next one hundred (100) pounds, ie. 335 lbs = 400 lbs.

We understand that your calculation is only an estimate. Charges will be calculated from the actual weight. Adjustments will be made accordingly.

*YOU MUST MAKE PICK-UP ARRANGEMENTS WITH YOUR CARRIER.*  Your carrier can pick up at our warehouse on Thursday May 7, 2020 between 9:00 a.m. & 4:00 p.m.

Shipment total weight (300 lb minimum charge) _________ /100 = _______ X $55.00 = __________

*Exhibit material remaining on site beyond the designated move out time will be forced to our warehouse at the above prevailing rates.*

Central Display Ltd., will not be responsible for delay of rush shipments, which will be expedited to the best of their ability. Central Display reserves the right to charge storage charges if shipments are not picked up within 7 business days of event close. Uncrated or loose materials may be subject to a 20% palleting charge. Special handling charges may apply to pieces that exceed 5000 lbs or 87” high.

Central Display Ltd., will be responsible for damage caused by them to crated shipments while handling shipments and will not be held responsible for concealed damage, or damage or loss of merchandise at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Central Display Ltd. The condition, count and contents of the materials found in the booths at time of actual removal will be final and binding and the right is reserved to alter exhibitor’s bill of lading to reflect actual condition, count and contents found. Central Display Ltd., will not be responsible for failure or delay in performing service when delay is caused by strike, labor stoppage or any other cause unavoidable or beyond their control. The liability of Central Display Ltd., is hereby limited to $0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM. PST EXEMPT. GST APPLICABLE ONLY.

OUR SHIPPING ADDRESS IS: CENTRAL DISPLAY LTD.  #7 - 850 MARION STREET  WINNIPEG, MANITOBA  R2J OK4  Ph:  204 - 237-3367  Fax: 204-235-1063  Email: info@centraldisplay.ca  REceiving HRS. MON.-FRI.  9:00 AM – 4:00 PM

EMAIL COMPLETED FORMS TO: info@centraldisplay.ca OR FAX: 204-235-1063
MATERIAL HANDLING - General Information

Inbound Material Handling is offered in conjunction with our Outbound Material Handling Service. You must complete one or both of the attached Material Handling Order Form according to your needs.

*EXHIBIT MATERIAL REMAINING ON SITE BEYOND THE DESIGNATED MOVE-OUT TIME WILL BE FORCED TO OUR WAREHOUSE AT THE RATE LISTED ON OUR OUTBOUND MATERIAL HANDLING FORM.*

**Inbound Material Handling** is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage. This is not to be confused with the **freight** cost to transport your exhibit material to and from the event.

**Benefits of Advance Shipping to the Central Display Warehouse**
- Storage of materials for up to 21 days prior to your show.
- Delivery of shipments to your booth.
- Some convention centres and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

**How to Ship in Advance to the Central Display Warehouse**
- Remove all old shipping and empty storage labels.
- Complete the enclosed **Inbound** Material Handling order form.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.

**Storing Empty Containers**
- Properly labeled empty shipping containers will be picked up, stored and returned after the show. Labels are available at the Central Display Service Desk. Depending on the size of the show, it can take from 30 minutes to 2 hours to return empty containers.
- Do not store any items in crates marked empty.

**Outbound Material Handling** is the removal of display material from the show floor, transportation to the warehouse, and storage for up to (5) days. This is not to be confused with the **freight** cost to transport your exhibit material to and from the event.

**How to use Outbound Material Handling through Central Display**
- Complete the enclosed **Outbound** Material Handling order form.
- Remove all old shipping and empty storage labels.
- Attach a shipping label to each piece. (These can be obtained at the Central Display Service Desk).
- ALL SHIPMENTS MUST HAVE A BILL OF LADING OR DELIVERY SLIP showing the number of pieces, weight, and type of merchandise.
- Arrange pick up of display material with carrier of your choice.

**Benefits of Outbound Material Handling/Storage through Central Display Warehouse**
- Most facilities and events require outbound freight be removed from show site immediately following the close of the event. If this policy is inconvenient for you and/or your carrier we are pleased to offer you the option of having your exhibit material returned to our warehouse to await pick-up from your carrier at a convenient time during regular business hours.
EVENT: IPAC Canada 2020 Conference
BOOTH # ___________ (If known)
EXHIBITION FREIGHT

FROM:

TO:
CENTRAL DISPLAY LTD.
UNIT #7 – 850 MARION STREET
WINNIPEG, MB      R2J 0K4
CANADA

Number of pieces: _________ of _________ pieces
Weight: ____________ lbs

Warehouse hours: Mon – Fri  9:00 a.m – 4:00 p.m.