

CALL FOR Abstracts

ABSTRACT SUBMISSION

Abstracts for presentation at the 2018 National Education Conference will be accepted until **12:00 midnight (Central Time), February 9, 2018.**

The Abstracts Selection Committee reserves the right to select abstracts for presentation on the basis of relevance and interest, and to choose the types of presentation (Oral or Poster).

- ▶ Oral paper presenters will be provided with a 13-minute session (10-minute presentation; 3-minute Q&A).
- ▶ Poster session presenters will be provided with a 45-minute opportunity to answer questions while at their poster.

Presenters will be notified of acceptance by the end of March 2018 and will be advised of the date and time of their presentation.

Oral and poster presentations will be presented in the language of the presenter. As a result of attendee voting, three oral presentations will be repeated in a plenary session, May 30, 2018.

Registration discounts are not provided for oral or poster presenters.

**DEADLINE FOR
SUBMISSION:**

**Friday,
February 9, 2018**

**ABSTRACTS
MUST BE
SUBMITTED
ONLINE**

**Link from
www.ipac-canada.org**

ABSTRACT PREPARATION AND GUIDELINES FOR ACCEPTANCE

A. Content

1. Abstracts must be submitted online at www.ipac-canada.org. Make sure all sections are completed and check that files have completely downloaded.
2. Oral or poster presentations of abstracts which have been previously published or presented must not duplicate the previous publication or presentation. Presentation content must be altered for this specific audience.
3. The potential significance of the observations, as well as the scientific and/or educational quality of the work will influence which abstracts are accepted. Where possible, the author(s) should emphasize the features of the project that are new or different.
4. Abstracts must not contain a direct promotion of a specific product(s). Products used in the research or findings must not be named by company or brand name.
5. All concepts and abbreviations must be defined at first use in the body of the abstract.
6. Sources of funding must be acknowledged.
7. Text must not exceed 450 words and must be in a minimum of a 10 pt Times New Roman font. Scores will be deducted for abstracts that go over the maximum of 450 words.
8. Submitting author must ensure that spelling and grammar are correct throughout the abstract. The Committee will not make spelling or grammatical corrections.
9. Submitting author must ensure that title and abstract text are fully captured in downloads.

Please read the selection criteria under G (Guidelines for Abstract Selection).

B. Authorship

1. Authors are listed by their contribution to the work, with the first author being the person who took the leading role.
2. Authors: Authors and presenting author will be listed in a specific location on the submission page. Do not include author names in the abstract. The application platform has

an area to list authors and affiliations. This is to ensure that abstracts are blinded during review.

- All authors should have contributed significantly to the work and be able to defend it.

C. Format

Abstract MUST be submitted in one of the following formats with clear headings for each section:

FORMAT 1:

This format is intended for abstracts involving the presentation of scientific research findings, such as randomized clinical trials, case-control, observational or descriptive studies, or outbreak investigations where appropriate comparisons or analyses of data have been performed.

Note: The abstract should disclose primary findings and not include statements such as “experiment in progress” or “results will be discussed.”

Following are the format criteria and headings which submitters MUST follow for Format 1.

Abstract Title: Initial Caps and Bold

Background/Objectives: Outline study objectives, the hypothesis to be tested, or description of the problem.

Methods: Report methods used or approach taken.

Results: Indicate essential results obtained in summary form with appropriate statistical analysis (p value, confidence intervals, odds ratio, etc.)

Conclusion: Provide a summary of findings as supported by results with implications and conclusions.

FORMAT 2:

This format is intended for abstracts involving the description of educational or quality/process improvement programs, observations, or other infection prevention and control activities, including descriptions of facility or community-based programs or interventions, discussion of infection prevention policy, and descriptions of a particular prevention model or method.

Following are the format criteria and headings which submitters MUST follow for Format 2.

Abstract Title: Initial Caps and Bold

Issue: Identify the specific problems (or needs) addressed. Provide brief introduction of the proposed topic. Include important background and current information on issues.

Project: Describe the intervention/program.

Results: Summarize specific results.

Lesson Learned: Summarize lessons learned and implications.

D. Setting (choose one)

- ▶ Acute Care
- ▶ Long Term Care/Continuing Care
- ▶ Community/Public Health
- ▶ Occupational Health
- ▶ Educational Institution
- ▶ Industry
- ▶ Other

E. Subject Categories (select only one)

The author(s) should select the one subject category that best categorizes the submission(s). This will assist conference planners in organizing the program.

- ▶ Antimicrobial Resistance/Antimicrobial Stewardship
- ▶ Cleaning, Disinfection, Sterilization
- ▶ Education
- ▶ Emerging Pathogens
- ▶ Outbreak Investigation
- ▶ Pediatrics/Neonatal Care
- ▶ Practice Standards/Guidelines
- ▶ Program Evaluation
- ▶ Public Health Implications
- ▶ Quality/Process Improvement
- ▶ Site Specific Infections
- ▶ Surveillance
- ▶ Other

F. Preferred method of presentation if abstract selected (choose one only)

- ▶ Poster
- ▶ Oral
- ▶ No preference

Oral presentations will be chosen to the maximum of allotted space available at the conference, usually 40. If not chosen for one of the spaces, submitters preferring an oral presentation may be requested to present a poster.

G. Overview of Abstract Review and Selection

Each abstract is reviewed by three (3) independent reviewers. All abstracts are blinded (see B2 above). Each reviewer will use the criteria noted below using a 5-point scale scoring system.

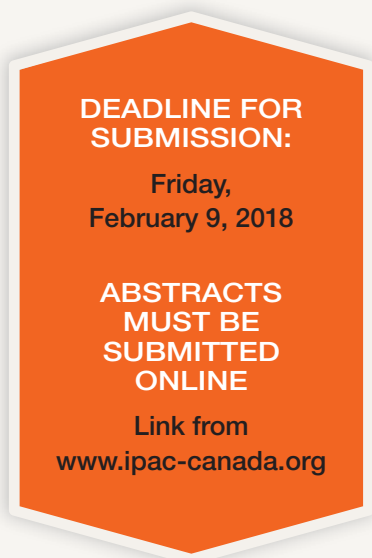
The criteria used to evaluate abstracts for selection are:

- Relevance:** The degree of relevance to infection prevention and control and the number of people of groups potentially interested or affected, transferable to learning, and potential to stimulate interactive discussion.
- Description:** Overall clarity of project/study, including grammar, and adherence to submission guidance structure.

3. **Methodology:** Intervention/project/case study/research applies appropriate methodology and measurement of change/improvement grounded in science.
4. **Conclusion and Lesson Learned:** Provides new information/new thinking/innovation/originality, and can be applied to practice.

H. Submission of Abstracts

1. Abstracts must be submitted online at www.ipac-canada.org.
2. Make sure all sections are completed and prescribed format is followed. Double check spelling and grammar.
3. Make sure author names are not included with the abstract but are complete in the submission platform dedicated to author name and affiliation.
4. Abstracts must be submitted by 12:00 midnight (Central Time), February 9, 2018. No further revisions to the submission can be made after that time.
5. Indicate "First Time Abstract Submitter" if the lead author has never submitted an abstract to IPAC Canada (or CHICA Canada). One of the authors must be an IPAC Canada member.
6. Indicate if the author(s) is/are interested in authoring an article for publication in the *Canadian Journal of Infection Control*.
7. Abstracts will be posted to the 2018 Conference page of www.ipac-canada.org prior to the conference. Presenters must register for the conference but do not have to register prior to submitting abstract.



ORAL AND POSTER PRESENTATIONS

The Abstracts Selection Committee will schedule both Oral and Poster Presentations from accepted abstracts. As a result of attendee voting, three oral presentations will be repeated in a plenary session on Wednesday, May 30, 2018.

Poster Set Up: Sunday, May 27
11:00 am – 5:00 pm


Poster Tear Down: Tuesday, May 29
2:00 pm – 2:30 pm

AWARDS

1. The Abstracts Committee will determine: Five (5) of the abstracts submitted by a First Time Abstract Submitter to receive an award of \$500 each at the Closing Ceremonies (one of the authors must be a member of IPAC Canada).

Awards sponsored by: 

2. Conference attendees will vote for: The Best Oral Presentation to receive an award of \$500 and the Best Poster to receive an award of \$500. The awards will be presented at the Closing Ceremonies (one of the authors must be a member of IPAC Canada).

Awards sponsored by: 

HANDOUTS

PRINTED HANDOUTS WILL NOT BE DISTRIBUTED AT THE CONFERENCE. Speakers have been asked to provide their handouts in a format that is easily downloaded, prior to the conference. These will be posted to www.ipac-canada.org. Please check the website regularly to download handouts of interest.

CONFERENCE APP

The Final Program including session objectives, speaker bios, and evaluations will be uploaded to the IPAC Canada Conference App. Preliminary, Registration, and Final Programs will be available at www.ipac-canada.org.

The conference app is made possible through the generous sponsorship of

