

DIRECTOR (Interest Groups and Chapters) REPORT

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Director liaison to Chapters and Interest Groups

Chapter Presidents:

- November 2015 Chapter Presidents Orientation and Updates: Reviewed the role and responsibilities of both the chapter and IPAC Canada.
- Engaged a group of chapter presidents to oversee the development of a Chapter Council in keeping with the Strategic Plan
- Feb 2, 2016 2nd Chapter Presidents Update: Review of progress on Strategic Plan, IPAC activities, shared the proposed Council terms of reference for feedback and discussion webinar
- Finalized the proposed “Terms of Reference for a Chapter Council” that would assist with review, assist in developments, dissemination of information, including encouraging membership engagement, etc. Final draft is being reviewed by chapter presidents to be reviewed by the board in April 2016.
- In collaboration with the Chapter Council Development Group, oversaw the development of an “Announcement to chapters of a chapter council”; “Criteria for appointment of a Chapter Council Regional Representative” and briefing notes to the chapters and board.
- Review of Terms of Reference for several chapters.

Interest Groups:

- September 2015 Interest Group Chair and Co-Chair Orientation and Update: on Strategic Plan, IPAC activities, etc. and discussion webinar
- Encouraged the sharing of minutes by using the IPAC Canada website
- Review of Terms of Reference for the following interest groups:
 - Reprocessing Interest Group
- Nov 2015 –Second update: Review of progress on Strategic Plan, IPAC activities and discussion webinar
- Liaison between IPAC Interest Groups to ensure information was addressed / or interest groups were aware of issues being raised in other interest groups:
 - Shared with the Community Interest Group who are looking at foot care guidelines and alternative settings, the discussion had within Networks of Networks.