For additional information or questions on the CSA Public Review, please feel free to contact Cathryn Cortissoz @ 416-747-2594 or <u>cathryn.cortissoz@csagroup.org</u>.

I am contacting you to let you know about a new draft standard, *CSA Z305 General requirements for quality management and safety in perioperative settings* that was developed by the Canadian Standards Association (CSA) Technical Committee on Perioperative Safety. This initiative was undertaken to articulate key quality management system (QMS) principles and requirements for perioperative environments, wherever they are located, and includes:

- QMS principles for the perioperative environment
- Respectful workplace dynamics
- QMS requirements
- Evaluation and purchase of medical devices
- Personnel
- Occupational health and safety;
- Infection prevention and control
- Area design and use

\*See full table of contents in Annex A.

The draft is now available for Public Review ending on August 16 2017. It is very important that key perioperative stakeholders review the document and submit comments and suggested corrections before publication. Interested parties may access the draft at the following link: http://publicreview.csa.ca/Home/Details/2609.

A one-time registration is required. You may comment directly online.

For additional information or questions on the CSA Public Review, please feel free to contact Cathryn Cortissoz @ 416-747-2594 or <u>cathryn.cortissoz@csagroup.org</u>.

We look forward to your input!

## ANNEX A – DRAFT TABLE OF CONTENTS

4 QMS principles in the perioperative environment 17

4.1	General 17
4.2	Patient focus 17
4.3	Personnel focus 17
4.4	Culture of safety 17
4.5	Equipment, supplies and medications 17
4.6	Accountability, transparency and integrity 18
4.7	Process control 18
4.8	Evidence-based or evidence-informed approach to decision making 18
4.9	Quality of data 18
4.10	Interdisciplinary communication 18
4.11	Leadership 18
5	Respectful workplace dynamics 18
6	Quality management systems (QMS) 19
6.2	Senior management responsibility 20
6.2.2	Perioperative safety objective 20
6.2.3	Key performance indicators 21
6.2.4	Responsibility, authority, and communication 21
6.2.5	Management representative 21
6.2.6	Internal communication 21
6.2.7	Management review 21
6.2.7.1	General 21
6.2.7.2	Review input 21
6.2.7.3	Review output 22

- 6.3 Policies 22
- 6.4 Standard operating procedures (SOPs) 22
- 6.5 Documentation and records 23
- 6.5.1 OHS 23
- 6.5.2 General 23
- 6.5.3 Control of documents 23
- 6.5.4 Control of records 24
- 6.6 Alerts 24
- 6.7 Maintenance 24

7 Evaluation and purchase of medical devices used in a perioperative environment 25

- 7.1 Medical devices 25
- 7.2 Non-medical equipment 27
- 7.3 Manufacturer's instructions for use (MIFU) 27
- 7.4 Loaned reusable medical devices 28
- 7.4.1 General 28
- 7.4.2 Coordination and timing 28
- 7.4.3 Receiving 29
- 7.4.4 Sending 30
- 7.4.5 Transportation 31
- 7.4.6 Tracking and documentation 31
- 8 Personnel 31
- 8.1 General 32
- 8.2 Qualifications 32

- 8.2.1 Supervisory personnel 32
- 8.2.2 Perioperative personnel 33
- 8.3 Orientation, training, and continuing education 33
- 8.4 Competency assessment and testing 35
- 9 OHS 35
- 9.1 General 35
- 9.2 OHS documentation 35
- 9.3 Attire 35
- 9.3.1 General 35
- 9.3.2 Gloves 37
- 9.3.3 Respiratory protection 37
- 9.4 Ergonomic risks 37
- 9.4.1 General 37
- 9.4.2 Measures for safe patient transfer and positioning 38
- 9.5 Radiation 38
- 9.6 Plume evacuation 39
- 9.7 Sharps 39
- 9.8 Chemical hazards 39
- 9.8.1 SOPs 39
- 9.8.2 Control Measures 39
- 9.8.3 Storage Requirements 40
- 9.8.4 Electrical equipment 40
- 9.9 Anesthetic agents 41

- 9.9.1 General 41
- 9.9.2 Equipment considerations 41
- 9.9.3 Personnel considerations 41
- 9.9.4 Procedural considerations 41
- 9.10 Medical laser safety 41
- 9.11 Waste management 41
- 10 Infection prevention and control 42
- 10.1 Routine practices and additional precautions 42
- 10.2 Hand hygiene 42
- 11 Area design and use 43
- 11.1 General 43
- 11.2 Environment and infrastructure 43
- 11.3 Environmental controls 43
- 11.4 Area cleaning 44
- 11.5 Access to perioperative areas 44
- 11.5.1 General 44
- 11.5.2 Visitors