



CALL FOR APPLICATIONS
CHICA-CANADA REVIEW COMMITTEE FOR ENDORSEMENT OF BASIC EDUCATION COURSES
AND RECOGNITION OF EDUCATIONAL TOOLS (Endorsement/Recognition Review Committee)

CHICA-Canada Policy 10.80 refers to the process for seeking and granting endorsement of Basic Education Courses for Infection Prevention and Control Professionals (ICPs). The purpose of the Endorsement/Recognition Review Committee is to assess Basic Education Courses in Infection Prevention and Control (IP&C) for endorsement in accordance with CHICA-Canada's Policy and Procedure, and to suggest changes to Policy and Procedure as necessary. The Endorsement/Recognition Review Committee will also be responsible for the review of educational tools developed by individual members of CHICA-Canada for posting to a resource repository/ library at the CHICA-Canada website. The Terms of Reference of the Endorsement/ Recognition Review Committee is under review pending inclusion of the review and recognition of educational tools.

Members will participate in 8-10 meetings over the next year; 1-2 scheduled for reviews related to endorsement of education courses, and the rest related to development of the terms of reference and policies/procedures for review and recognition of educational tools. Meetings will take place by conference call.

Membership:

The volunteer Education/Recognition Review Committee shall consist of the chairperson, four CHICA-Canada members and one CHICA-Canada novice ICP member. The CHICA-Canada Director of Education shall be chairperson.

An experienced ICP member must:

- Be a CHICA-Canada member and remain in good standing for the term of the appointment;
- Preferably hold a current Certification in Infection Control (CIC);
- Have expertise in infection prevention and control, with a minimum of three years of experience;
- Have expertise or experience in teaching infection prevention and control in a structured academic setting, to infection control practitioners, or expertise or experience in curriculum design, or expertise or experience in development of instructional materials;
- Have experience in working as a team member, with strong collaboration, communication and organizational abilities;
- Have the time, personal commitment and support of their institution to serve CHICA-Canada through this position.

The Novice ICP member must:

- Be a CHICA-Canada member and remain in good standing for the term of the appointment;
- Have less than two years of experience in IP&C;
- Have the time, personal commitment and support of their institution to serve CHICA-Canada through this position.

Term of Office

Members are appointed for a term of three years and the Novice ICP is appointed for a term of one year.. An individual member may renew and serve a second term only once, after which there must be a minimum period of three years before that individual can apply again. In order to fill the current vacancies, two committee members will be appointed for a three year term, one committee member will be appointed for a two-year term, and one Novice committee member will be appointed for a one-year term. Currently, the fifth committee member holds a position until the end of 2013.

CHICA-Canada is seeking the following Endorsement/Recognition Review Committee members:

- Two (2) CHICA-Canada members with a minimum of three years of experience and the required expertise for a three year term expiring December 31, 2015
- One (1) CHICA-Canada member with a minimum of three years of experience and the required expertise for a two year term expiring December 31, 2014
- One (1) Novice member with less than two years of experience and the required expertise for a one year term expiring December 31, 2013

APPLICATION MUST INCLUDE:

- A letter from the applicant expressing interest in the position and demonstrating suitability for the position.
- The letter must include an outline of professional expertise, education and teaching experience, and CHICA-Canada involvement, for example, service as a CHICA-Canada Board Member, as a chapter executive member, as Chair of a Committee or Interest Group, and/or other Chapter involvement.
- A current curriculum vitae.

Applications must be received no later than **September 7, 2012**.

Applications should be forwarded by email to chicacanada@mts.net

For additional information:

Executive Director, CHICA-Canada
chicacanada@mts.net
1-866-999-7111